

SOLON CITY COUNCIL
January 19, 2016 – 7:00 P.M.

The Solon City Council met at City Hall on the above date and time.

Present: Council Members Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo,
Mayor Drucker, Law Director Lobe, Clerk McConoughey

Absent: None

NOTES OF CAUCUS DISCUSSION:

(Clerk's note: Agenda items not mentioned under Notes of Caucus Discussion are items that were not pertinently discussed during caucus. Agenda topics may not have been discussed in order, however, they have been placed in order for the convenience of this record.)

Also present: City Engineer Busch, Economic Development Manager Dorfman,
Planning Director Frankland, Recreation Director Holub, Fire Chief
Shaw, Director of Finance Schindel, Human Resource Director
Stolarsky, Police Chief Viland

Vice Mayor Russo presided.

PLANNING COMMISSION CONSENT:

As there were no objections to Items 1 through 3, the applicants were advised their items would be approved and it was not necessary to remain for the meeting.

The caucus ended at 7:08 P.M. and the meeting began at 7:09 P.M.

Motion by Councilwoman Meany, seconded by Councilman Pelunis to adjourn into Executive Session at 7:09 P.M. for the purpose of considering litigation matters.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

The executive session ended at 7:29 P.M. and the meeting reconvened at 7:30 P.M.

Also present: City Engineer Busch, Economic Development Manager
Dorfman, Planning Director Frankland, Director of Recreation Holub,
Director of Finance Schindel, Fire Chief Shaw, Police Chief Viland

Vice Mayor Russo presided.

CHANGES TO THE AGENDA:

There were no changes to the agenda.

ANNOUNCEMENTS

Vice Mayor Russo said announcements are as listed on the agenda.

COMMENTS FROM THE AUDIENCE:

There were no comments from the audience.

MINUTES:

Motion by Councilman Pelunis, seconded by Councilman Pedicino to approve the minutes of the December 21, 2015 meeting as presented.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Motion by Councilwoman Meany, seconded by Councilman Kotora to approve the minutes of the December 30, 2015 special meeting as presented.

Roll Call: Aye: Kotora, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None
Abstain: Kraus Motion Carried

PLANNING COMMISSION CONSENT:

- | | | | |
|----|--|----------|---|
| 1. | 33445 Baldwin Road – Patricia Kane
▪ 2' fence height variance – PC approved | 114-2015 | 6 |
| 2. | 6475 Richmond Road – TWOGRS Properties Ltd.
▪ Site plan - signage for a non-conforming use and exterior alteration (light fixtures) – PC recommended approval contingent upon the sign being located no less than 10' from the right-of-way and the existing ground sign be removed | 001-2016 | 7 |
| 3. | 5509 SOM Center Road – Aleksandra Lutovsky
▪ 5' accessory pavement side yard setback variance – PC approved
▪ 160 sq ft accessory pavement variance– PC approved contingent upon the pavement being located no less than 25' from the right-of-way line | 002-2016 | 4 |

Motion by Councilman Pelunis, seconded by Councilman Magill to approve the items of the Planning Commission Consent Agenda.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

PENDING:

4. Proposed Master Plan Updates

Motion by Councilman Pelunis, seconded by Councilwoman Meany to approve the updates to the Master Plan as recommended by the Planning Commission.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

5. From Planning Director Frankland regarding a proposed amendment to establish regulations for "Subdivision Identification Signs"

Mr. Frankland explained the proposed ordinance will establish subdivision sign regulations in the Code. In the past, subdivision signs required a permit with setback and dimensional requirements, however, it was not included in the Code. Mr. Frankland said the requirements will be similar to office district requirements for signs except external lighting will be required rather than internal illumination. He said as most subdivision signs are located in easements, there are specific requirements pertaining to placement within an easement. He noted the ordinance will not impact any existing subdivision signs.

Motion by Councilman Pelunis, seconded by Councilman Kraus to schedule a public hearing for February 1, 2016.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

6. From Planning Director Frankland regarding a proposed amendment to revise and clarify the review process for minor alterations to buildings and premises

Mr. Frankland explained when there is a major or minor change to a non-residential building, it requires approval of the Planning Commission and/or Council. Minor changes such as moving or adding a window or door or a slight change to the exterior are reviewed by the Planning Commission as a minor alteration. Mr. Frankland said the ordinance will codify the current City process of minor alterations being presented to the Planning Commission.

Motion by Councilman Pelunis, seconded by Councilman Pedicino to schedule a public hearing for February 1, 2016.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

NEW:

7. ORDINANCE NO. 2016-1 AMENDING SECTION 259.02 OF THE ADMINISTRATION CODE ENTITLED "SOLON CENTER FOR THE ARTS; COMPOSITION" AND DECLARING AN EMERGENCY, was read for first reading.

Mr. Holub said the ordinance adds the position of full-time dance coordinator to the Code and currently replaces a vacant full-time administrative coordinator position.

Motion by Councilwoman Meany, seconded by Councilman Kraus to suspend the rules and place Ordinance No. 2016-1 on third and final reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

8. ORDINANCE NO. 2016-2 AMENDING SECTION 258.03 ENTITLED "GRANTWOOD; COMPOSITION" AND SECTION 258.04 ENTITLED "COMPENSATION FOR GOLF

INSTRUCTORS" OF THE ADMINISTRATION CODE AND DECLARING AN EMERGENCY, was read for first reading.

Mr. Holub explained the golf professional resigned last summer. He said the proposed amendments clarify the composition of Grantwood. The golf professional position will remain in the Code, however, the position itself will remain vacant. Instead of a golf professional, two positions will be added at the same expense of the golf professional. They are golf assistant sales coordinator and golf assistant program coordinator. Mr. Holub noted an additional maintenance worker was also added, however, the need for an additional maintenance worker at this time is not necessary and will remain vacant.

Mrs. McConoughey said a late revision was made to the ordinance to remove the word "professional" from the title of Section 258.04 which will now read "Compensation for Golf Instructors."

Motion by Councilwoman Meany, seconded by Councilman Kraus to amend Ordinance No. 2016-2 to remove the word "professional" from the title of Section 258.04.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Motion by Councilman Pelunis, seconded by Councilman Magill to suspend the rules and place Ordinance No. 2016-2 on third and final reading as amended.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

CONSENT:

The appropriate Council or Administrative representative provided an explanation for each item.

Motion by Councilman Kitora, seconded by Councilman Kraus to suspend the rules and place the following Consent items on third and final reading.

9. ORDINANCE NO. 2016-3 AUTHORIZING THE DIRECTOR OF FINANCE TO ADVERTISE FOR BIDS FOR VARIOUS INFRASTRUCTURE IMPROVEMENT PROJECTS IDENTIFIED AS PRIORITY ONE FOR THE YEAR 2016, was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

10. ORDINANCE NO. 2016-4 AUTHORIZING THE MAYOR TO ENTER INTO A JOBS AND COMMERCE ECONOMIC DEVELOPMENT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION TO ACCEPT A GRANT TO ASSIST WITH THE COST OF THE COCHRAN ROAD RECONSTRUCTION PROJECT, was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

11. ORDINANCE NO. 2016-5 ACCEPTING THE FINAL CONTRACT ADJUSTMENT WITH A&A SAFETY, INC. FOR THE 2015 ANNUAL STREET STRIPING PROGRAM (CONTRACT NO. 2015.05), was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

12. ORDINANCE NO. 2016-6 ACCEPTING THE FINAL CONTRACT ADJUSTMENT WITH ASPHALT FABRICS AND SPECIALTIES FOR THE 2015 ANNUAL PREVENTATIVE MAINTENANCE PROGRAM (CONTRACT NO. 2015.06), was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

13. ORDINANCE NO. 2016-7 AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING AND AGREEMENT WITH THE CUYAHOGA SOIL AND WATER CONSERVATION DISTRICT RELATED TO STORM WATER POLLUTION PREVENTION PLANS AND CONSTRUCTION SITE INSPECTIONS, was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

14. ORDINANCE NO. 2016-8 AUTHORIZING THE ANNUAL RENEWAL OF THE MAINTENANCE CONTRACT WITH EMERGITECH, INC. FOR COMPUTER HARDWARE AND SOFTWARE SUPPORT SERVICES RELATED TO THE SAFETY FORCES FOR THE YEAR 2016 AND DECLARING AN EMERGENCY, was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

15. ORDINANCE NO. 2016-9 AUTHORIZING THE MAYOR TO ENTER INTO A TWO-YEAR CONTRACT WITH GPD GROUP FOR PROFESSIONAL TRAFFIC ENGINEERING SERVICES, was read for first reading.

Roll Call: Aye: Kitora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

16. ORDINANCE NO. 2016-10 AUTHORIZING THE DIRECTOR OF FINANCE TO ADVERTISE FOR BIDS FOR A FIRE SUPPRESSION SYSTEM FOR THE SOLON HISTORICAL SOCIETY (CONTRACT NO. 2015.22) AND DECLARING AN EMERGENCY, was read for first reading.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

17. ORDINANCE NO. 2016-11 AUTHORIZING THE DIRECTOR OF FINANCE TO ADVERTISE FOR BIDS FOR THE CITY HALL ROOF REPLACEMENT PROJECT AND DECLARING AN EMERGENCY (CONTRACT NO. 2016.17), was read for first reading.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

18. ORDINANCE NO. 2016-12 AUTHORIZING THE DIRECTOR OF FINANCE TO ADVERTISE FOR BIDS FOR THE I-NET FIBER REPLACEMENT PROJECT AND DECLARING AN EMERGENCY (CONTRACT NO. 2016.16), was read for first reading.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

19. ORDINANCE NO. 2016-13 AUTHORIZING THE MAYOR TO ENTER INTO A MANAGEMENT CONSULTANT AGREEMENT WITH CLEMANS, NELSON & ASSOCIATES, INC., AND DECLARING AN EMERGENCY, was read for first reading.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

20. ORDINANCE NO. 2016-14 AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN AMENDED AND RESTATED JOB CREATION GRANT AGREEMENT WITH ALLTECH MEDICAL SYSTEMS AMERICA, INC. AND DECLARING AN EMERGENCY, was read for first reading.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

Final Passage: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo
Nay: None Motion Carried

COMMENTS FROM THE AUDIENCE:

There were no comments from the audience.

COMMENTS FROM THE COUNCIL:

Councilman Pelunis commended the Service Department for their snow removal efforts.

Councilman Pelunis commended Mr. Frankland for his preparation of Item 6, a proposed amendment to revise and clarify the review process for minor alterations to buildings and premises. He believes it will help the business community expedite applications for minor alterations. He believes it will also help economic development and businesses that want to expand in Solon.

Councilwoman Meany commended the Service Department for their snow removal efforts.

Councilman Magill wished everyone a happy New Year.

Councilman Kraus commended the Administration and the Economic Development Committee for offering flexibility to Alltech Medical Systems to keep the business in Solon and create new jobs.

Vice Mayor Russo wished everyone a happy New Year.

Vice Mayor Russo cautioned residents to be aware of fraud during tax season. He said the IRS does not make phone calls or send email to contact taxpayers and that residents should disregard such messages including a new fraudulent email with the subject line of "tax reduction file."

COMMENTS FROM THE ADMINISTRATION:

Mayor Drucker said the Solon Center for the Arts will be hosting a Comedy Night at Grantwood on Friday, January 22nd at 7:30 P.M. Tickets are available at the Arts Center or online.

Motion by Councilman Kotora, seconded by Councilwoman Meany to adjourn the meeting at 7:52 P.M.

Roll Call: Aye: Kotora, Kraus, Magill, Meany, Pedicino, Pelunis, Russo

Nay: None

Motion Carried

Vice Mayor

Clerk of Council