



The City of Solon
POLICE DEPARTMENT

33000 Solon Rd.
Solon, OH 44139-2811
Phone: (440) 248-2932
Fax: (440) 248-6751

Christopher Paul Viland
Chief of Police

Dear Business Owner:

In order to properly maintain effective police protection for your business in the City of Solon, the Police Department requires certain essential information for our permanent Business Security files.

We ask that you complete the enclosed "Business Security Contact Record" and return it to the above address. It may be helpful for you to keep a copy for your records as we must have written notification at any time if any of the original information changes to ensure that your records are kept current.

All information supplied will be kept confidential within the Police Department.

Please contact Laura Watterson for any information at 440-337-1457. Thank you for your prompt assistance.

Sincerely,

Christopher Paul Viland
Chief of Police

CPV:lw
Enclosure



PLEASE UPDATE FORM AND RETURN TO LAURA WATTERSON

**SOLON POLICE DEPARTMENT
BUSINESS SECURITY CONTACT RECORD FORM
CONFIDENTIAL**

33000 Solon Rd.
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Phone: (440) 248-2932
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Christopher Paul Viland
Chief of Police

DATE: _____

BUSINESS NAME: _____

SUBSIDIARY BUSINESS: _____

ADDRESS: _____

PHONE NUMBER: _____

TYPE OF BUSINESS: _____

PRODUCTS/SERVICES: _____

NORMAL BUSINESS HOURS AND DAYS: _____

EMERGENCY NUMBERS

Company officials to be notified in the event of an emergency during non-working hours (in the order they are to be called). Please provide pager and/or cellular numbers.

Name	Title	Home Phone #	Pager/Cellular #

ALARMS

If your building is protected by burglar, holdup or safe alarms, please provide the Police Department with the following information:

Alarm Company- _____

Address and Phone #- _____

Area of Building Protected- _____

Type of Alarms Installed- _____

Additional Alarm Information- _____